

Ginkgo Residential APPLICATION FOR RESIDENCY

WELCOME TO OUR COMMUNITY!! PLEASE FILL IN THE BLANKS BELOW. IF YOU NEED ASSISTANCE, PLEASE LET US KNOW.

Full Name:		Birthdate:		Marital Status:	
Social Sec.#:		Driver's License:			
Spouse:		Birthdate:			
Social Sec.#		Driver's License:			
Present Address:		Current Landlord's Name:			
City, State, Zip:		Current Landlord's Phone #:			
Applicant's Current Phone #:		Dates of Residency:		Mo. Pymt:	
E-Mail Address:		Cell Phone Number:			
All other occupants and their birthdays (occupants over age 18 must fill out separate application and are required to sign the lease agreement):					
Name:		B-day: / /		SSN:	
Name:		B-day: / /		SSN:	
Previous Address:		Dates of Residency:		Mo.Pymt:	
City, State, Zip:		Landlord's Name & Phone #:			
Previous Address:		Dates of Residency:		Mo.Pymt:	
City, State, Zip:		Landlord's Name & Phone #:			
<small>(Nearest living relative not residing in this household)</small>					
Emergency Name:		Relation:			
Address:		Emergency phone:			
Employer:(Current)		Employer: (Previous)			
Address & Phone #:		Address & Phone #:			
Supervisor's Name & Phone #:		Supervisor's Name & Phone #:			
How long:		Annual Salary:		How long:	
Position:		Position:			
Spouse's Employer:		How long:		Annual Salary:	
Address:		Position:			
Supervisor's Name & Phone #:					
List all vehicles:		[Note: All vehicles must conform to vehicle policy]			
Year/Make/Model:		Tag #:		State: Color:	
Year/Make/Model:		Tag #:		State: Color:	
Do you have a pet?		What kind?			
Pet Weight:		Pet Name:			
<p>Has anyone listed above ever been convicted of any criminal offense other than a minor traffic violation or is there any criminal charge now pending against any such person listed above including sexual offenses? If answer is "Yes", attach a statement giving full details.</p>					
<p>Please pay the following in separate payments:</p> <p>Processing Fee Applicant has paid the sum of \$ _____ as a NON-REFUNDABLE fee for Owner's cost of processing this applicatic</p> <p>Administrative Fee Applicant also agrees to submit \$ _____ as a NON-REFUNDABLE Administrative Fee in consideration for Owner taking the apartme off the market while considering the approval of this application. The Administrative Fee will be either (a) credited towards the required Administrative Fee when applicant enters into a lease agreement with the Owner, (b) refunded promptly to Applicant where Applicant is disapproved, or (c) retained by Owner as liquidated damages for Owner's costs and expenses in taking the unit off the market, as well as reletting expenses such as advertising and office overhead where Applicant notifies Owner, in writing, that Applicant wishes to withdraw the application (such notice received by Owner more than twenty-four (24) hours after Owner receives this application) or fails to sign a lease upon being approved.</p> <p>Pets Applicant agrees to pay the following for each pet that will reside in the apartment:NON-REFUNDABLE fee \$ _____ and a monthly pet rent of \$ _____.</p> <p>I certify that the information given herein is complete, true and correct. You are hereby expressly authorized to, and I will assist you in verify the accuracy and correctness of these statements, to communicate with my employer and creditors, to give authorization to complete a full backgrou criminal check, and to procure such other information which you may require to evaluate this application. I have read and understand the policies c the property of the apartment community and shall be kept confidientia</p>					
Applicant(s) Signature: _____		Date: _____		Date: _____	
(Copy of valid driver's license required)					